



**2019**  
**21st Annual**  
**Bradford County**  
**Strawberry Festival**  
**Vendor**  
**Application**



The **Bradford County Strawberry Festival** is changing locations due to upcoming road construction downtown in Starke.

We are relocating to the Fair Grounds on US 301 just north of town, 2300 North Temple Ave.

There will be more visitor parking, space for vendors, self contained RVs, trailers and approx. 20 acres for growth.

We are very excited about this move for the next few years and hope you will be too.

Come join us April 6 & 7, 2019 at the  
Bradford County FAIR GROUNDS for the  
**Bradford County Strawberry Festival**

The North Florida Regional Chamber of Commerce would like to invite you to join us for the 21<sup>st</sup> Annual Bradford County Strawberry Festival

## Bradford County Fair Grounds

2300 North Temple Ave. Starke, Florida

Saturday, April 06 and Sunday, April 07, 2019

The Festival hours are

**Saturday 9:00 AM – 7:00 PM**

**Sunday 10:00 AM – 5:00 PM**

The Vendor application is due in by **Tuesday, March 19, 2019**. If you have any special requests or needs that should be considered by the committee please make note of them on the application, we will take those into consideration. The North Florida Regional Chamber of Commerce wants you to know we look forward to working with you, and if you are a new vendor, WELCOME!

*The Fair Ground will allow for the option to have onsite, self contained RV parking if this something that you are interested in doing please call us for more information so we may put you in contact with the Fair Association.*

For more information vendors contact Kim McKinley at 904-964-5278 or [Kim@northfloridachamber.com](mailto:Kim@northfloridachamber.com)

Bands and entertainment contact Susan Norman at 904-964-5278 or [Susan@northfloridachamber.com](mailto:Susan@northfloridachamber.com)

Information about the 21st Bradford County Strawberry Festival may be found at [www.bradfordcountystrawberryfestival.com](http://www.bradfordcountystrawberryfestival.com)



Also look for us on face book under Bradford County Strawberry Festival

## Vendor Rules and Regulations

The North Florida Regional Chamber of Commerce reserves the right to limit the number and types of vendors in the best interest of the festival and *does not offer exclusivity* to vendors. All vendors must be approved and registered with the Bradford County Strawberry Festival through the NFRCC. Anyone not complying with these rules and regulations will be escorted from the festival areas.

Vendors will be required to list the items for sale on the description portion of the application.

**Non-Profit Vendors** will be required to submit a Consumer's Certificate of Exemption with their application in order to be tax exempt.

NFRCC reserves the right to review any exhibit considered inappropriate and reserves the right to ask the offending vendor to correct the exhibit or to leave the show.

Vendors will not be limited to a maximum number of spaces; spaces are 10' X 10', should your display extend past 10 feet, you will be charged for an additional space. Spaces only include electric if requested and paid for in advance (\$26.75) on vendor application. Vendors are to provide their own extension cords *a minimum of 100 feet is recommended*, tables, chairs, canopies and lights. Vendors are also responsible for keeping surrounding area clean of trash, cans and dumpsters are provided by the festival please use them when cleaning up your areas.

Space assignments are determined based upon the best interest of the festival, electrical and water supply, and other special needs of the specific vendor as shown on the vendor application.

All exhibitors are responsible for collecting Florida Sales Tax on all items sold and submitting payment to the Florida Department of Revenue. 386-758-0420

Due to our planning and advertising expenses, there will be no refunds for cancellations or inclement weather. No rain dates will be made.

## Electricity and Water

Electricity and water will be provided at an additional fee of \$26.75 and only in locations where it is available. Vendors are responsible for covering all cables and wires in his or her booth, and must be covered at all times. Extension cords, splitters, etc... will not be provided. Please plan on bringing a minimum of 100 foot extension cord and/or water hose, along with any additional equipment you may require to this event.

## **Set Up**

After your application is received and accepted you will receive additional information on your check-in time and parking allocations. Check In, Friday, April 5, 2019 between 2:00 PM to 8:00 PM, at the Fair Grounds located at 2300 North Temple Ave also US 301 just North of Town. Post check in time you will have to locate the security officer on premises to be given all check in information. Exhibits are to be displayed through the full festival operation hours; all vendors must be packed up, cleaned up and moved out by 7:00PM on Sunday April 7<sup>th</sup> 2019.

## **Food Vendor Specific**

Food vendors are responsible for all permits, licenses, inspections, etc... Also, vendors are required to abide by all rules and regulation set by the Florida Department of Business and Professional Regulation. The information can be found at:  
[http://www.myfloridalicense.com/dbpr/HR/forms/documents/5030\\_034.pdf](http://www.myfloridalicense.com/dbpr/HR/forms/documents/5030_034.pdf)

The FL DBPR requires all FOOD vendors purchase a temporary food vendor license. The license fee will be based on the length of the event. FL DBPR requires payment by money order, presented on the day of the event. The current fee for a 1-3 day event is \$91.00.

All FOOD Vendors are required to submit the menu of items for sale along with their applications. Please note: All menu items are subject to review and acceptance. NFRCC reserves the right to limit the number and types of food vendors in the best interest of the festival. Menus are accepted on a "first come, first serve" basis.

Concession trailers with electrical requirements must pay \$26.75 and register specific electrical requirements on application regular 110, 50 amps, or 30 amps plugs. Vendors are to provide their own extension cords, splitters, adaptors, tables, chairs, canopies, lights, trash cans, water hoses, etc...

Food vendors when you are considering your space requirements please include trailer door openings, tongues, and detached grills when purchasing space. You will be charged an additional 10 X 10 should you exceed your allotted space purchased upon arrival.

## **Cancellations**

This is an outdoor event rain happens in Florida. There will be no rain dates made.  
No refunds for cancellations.

**Strawberry Festival**

**Vendor Fees includes taxes**

<b>10X10</b>	<b>\$149.80</b>	<b>20X20</b>	<b>\$551.05</b>
<b>10X20</b>	<b>\$283.55</b>	<b>20X30</b>	<b>\$684.80</b>
<b>10X30</b>	<b>\$417.30</b>		
<b>10X40</b>	<b>\$551.05</b>	<b>ADDITIONAL</b>	<b>Water &amp; Electric \$26.75</b>

**Check Payments Mailed To:**

**NFRCC**

100 East Call Street

Starke, FL 32091

**All Major Credit Cards Accepted**

Type of Card \_\_\_\_\_

Card Number \_\_\_\_\_

First \_\_\_\_\_ Last \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Expiration MM/YY \_\_\_\_\_

Security Code (3 digit) \_\_\_\_\_

**Amount to be charged** \_\_\_\_\_

Signature \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_ (\_\_\_\_) \_\_\_\_\_

## Strawberry Festival

### NON-FOOD VENDOR APPLICATION

Business Name \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Cell \_\_\_\_\_ Alt. Phone \_\_\_\_\_

Booth size Depth \_\_\_\_\_ Width \_\_\_\_\_

**Please Circle yes or no.....cost \$26.75**                      **Electric-Yes**   No                      **Water-Yes**   No

If **yes** please indicate your electrical requirements:

regular electrical plug                      50 amps plug                      30 amps plug

Please return the following items by March 19, 2019:

- ✓ A picture of your booth (just **1** picture please)
- ✓ Vendor Agreement Form (page 9)
- ✓ Completed application (page 7 or 8)
- ✓ Full Payment
- ✓ A complete list of all items to be sold, attach a separate page if more space is needed

Description of items to be sold at the Bradford County Strawberry Festival:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Applications are due no later than Tuesday March 19, 2019.**

Strawberry Festival

**FOOD VENDOR APPLICATION**

Business Name \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Cell \_\_\_\_\_ Alt. Phone \_\_\_\_\_

Booth                      Depth \_\_\_\_\_ Width \_\_\_\_\_

Concession Trailer    Depth\*\*\*\* \_\_\_\_\_ Width\*\*\*\* \_\_\_\_\_

\*\*\*\*Remember to include tongues and opening doors in your measurements

**Please Circle yes or no.....cost \$26.75      Electric-Yes No      Water-Yes No**

If **yes** please indicate your electrical requirements:  
regular electrical plug    50 amps plug    30 amps plug

Please return the following items by March 19, 2019:

- ✓ A picture of your booth
- ✓ Vendor Agreement Form (page 9)
- ✓ Completed application (page 7 or 8)
- ✓ Full Payment
- ✓ A complete list of all items to be sold listed below; attach a separate page if more space is needed. Description of items to be sold at the Bradford County Strawberry Festival:

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**Applications are due no later than Tuesday March 19, 2019.**

**North Florida Regional Chamber of Commerce Vendor Agreement**

North Florida Regional Chamber of Commerce believes in equal opportunity for all vendors and we will actively seek fair evaluation of all applications. We do not allow personal beliefs to conflict with application consideration. In selecting participants, criteria may include menu items, past history, the promptness of application arrival, and event area accommodations. NFRCC reserves the right to deny acceptance of any applicant if past experience or other factors warrant exclusion.

As a participant in the 21st Annual Bradford County Strawberry Festival, I fully understand and agree to the following:

I recognize and acknowledge that I assume full risk of any injury, property damage or loss which I may sustain as a result of my participation in any and all activities connected with or associated with the Festival. Furthermore, I understand that I should carry my own insurance and that I store my products and equipment overnight at my own risk.

I agree to waive and relinquish all claims I may have against the North Florida Regional Chamber of Commerce, and all associated sponsors and staff of the Festival and agents thereof from any and all claims other parties may have resulting from injuries, damage, or loss caused by, arising out of, connected with, or in any way associated with the activities of the Festival.

I agree that I am responsible for the transportation, insurance and sale of my products. I also understand that I am responsible for collecting and reporting sales tax on all transactions made during the Festival.

I agree to provide a specified list of all items I plan to sell, and I acknowledge that I may not be permitted to sell each of the items I submit.

I understand that I must comply with All State of Florida Division of Business and Professional Regulation's (FL DBPR) rules pertaining to food sales at special events. I understand that failure to comply with FL DBPR regulations may result in being asked to leave the Festival, forfeiting all fees.

I agree to pay all the necessary fees set forth in this application. I understand that my checks will be deposited or credit cards run upon applications acceptance to the Festival.

I agree to be present on the day of the event and remain at the event until closing. If I am late for check in (after the roads close to vehicular traffic) I will need to walk my wares and equipment in to the festival area.

I agree that all demonstrations and exhibits may be photographed for publicity purposes.

I have read through the application and I agree to abide by all rules set forth in this agreement in consideration of my being allowed to participate in the Bradford County Strawberry Festival.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_